

# Buffalo Creek Homeowners Association

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## Board Meeting Minutes December 12, 2019

**MEETING:** The Board Meeting of the Buffalo Creek Homeowners Association was held at the Leeper Center on Thursday, December 12, 2019. Sally called the Meeting to order at 7:07 pm. A Quorum was established.

**PRESENT:** Board Members present: Sally Weisser, Bryan Lamoreaux, Natalie Ross, Kim Holbrook and Jesse Riesterer.

**MANAGEMENT REPORTS:** Each of the Board acknowledged that they had received an email resignation from Alden Gaw. Natalie made the motion to approve the November Minutes. Jesse seconded and the vote to approve was unanimous. Bryan moved and Kim seconded approval of the Financial Statements. The vote to approve was unanimous.

**PRESENTATIONS:** The Board of Directors has been vetting contract proposals for Landscape Services. Management was requested to have the top two come to the December meeting. Brison Bishop of Zak George Landscaping pointed out that they had a well-defined, organized operation with full year round staff and arrangements set up for short-fall emergencies. Issac Wich representing Wich Landscaping advised they had purchased new mowers this past year that do a great job. Issac is a one man shop and he hires seasonal helpers each year, however he may have one or two coming back this season. He farms out the snow removal services.

**ARCHITECTURAL REVIEW COMMITTEE:** Karen Johnson has previously resigned from the Board and as ARC Chairman. The Board discussed how much work and how appreciated they are of all the work and time donated by Karen Johnson as both a Board Member and Chair of the ARC. The Board decided they would like to honor her at the Annual Meeting.

**DISCUSSION ITEMS:** Landscaping: Issac Wich is local and was the obvious favorite of the Board for that aspect; however our recent experience with Greening Up's employee turnover has been a huge concern so the size and professionalism conveyed by Zak George got them the tilt from the Board and if Management gets a few concessions with respect to the contract, Management is authorized to contract with Zak George. Motion to approve Zak George with those concessions was made by Bryan, seconded by Kim and carried by unanimous vote. Annual Meeting: Tim pointed out that the Annual Meeting will be January 9, 2020 and several things need to be in place for that meeting. The Annual Newsletter should be sent just after Christmas around the first of the year. Signs for the meeting are put out at the neighborhood entrances and notice is put on the Webpage. Board Members man the sign up table and need to instruct and verify homeowners in good standing as authorized to vote. Annual Budget: Tim presented a new revised budget representing the increase in Landscape costs. Bryan moved, Kim seconded and the Board voted unanimous to approve the 2020 Budget.

**NEXT BOARD MEETING:** The next Board Meeting will be held Thursday, January 9, 2020, immediately following the Annual Homeowners Meeting that starts at 6:00 pm, at the Leeper Center.

**ADJOURN:** With no further business before the Board, at 8:57 pm, Jesse made the motion to adjourn which was seconded by Bryan. The vote to adjourn was unanimous.